

First United Methodist Church of Athens
Wedding Deposit & Fee Worksheet

Schedule of Fees	Members	Non-Members	Total
Security Deposit	\$250.00	\$250.00	
Fees for Use of Facilities			
Sanctuary	\$0.00	\$350.00	
Chapel	\$0.00	\$150.00	
Activities Building	\$125.00	\$250.00	
Fellowship Hall	\$50.00	\$100.00	
Parlor	\$0.00	\$50.00	
Kitchen	\$25.00	\$75.00	
Staff Fees			
Wedding Facilitator	\$100.00	\$100.00	
Rehearsal Dinner	\$50.00	\$50.00	
Reception	\$50.00	\$50.00	
Church Organist	\$125.00	\$125.00	
Sound Technician	\$75.00	\$75.00	
Custodial Service			
Sanctuary	\$75.00	\$75.00	
Removal of Decorations	\$50.00	\$50.00	
Chapel	\$35.00	\$35.00	
Activities Building	\$75.00	\$75.00	
Parlor	\$35.00	\$35.00	
Choir Room	\$35.00	\$35.00	
Kitchen	\$25.00	\$75.00	
Fellowship Hall	\$50.00	\$50.00	
		Total:	\$ _____

Date of Wedding: _____ (month/date/year) **Time:** _____

Bride's Name: _____ **Phone #:** _____ **Member:** Yes No

Mailing Address: _____

Groom's Name: _____ **Phone #:** _____ **Member:** Yes No

Mailing Address: _____

Signature of Responsible Party: _____ **Date:** _____

*The required deposit is due immediately upon posting your event to the calendar and will be returned following the event, if facility is left in acceptable condition.

*All fees are due no later than 2 weeks prior to the date of your wedding rehearsal.

*Return this form along with payment to the church office.

Office Use Only:
Total Paid:
Balance Owed:
Balance Due By: